



City of Milpitas Planning Division Fee Schedule

Effective January 2014

Application Type/Service	Processing Fee/Private Job Deposit*	Finance Code
Administrative		
Planning Research	Up to 30 minutes: No charge; \$40/hr afterward	100-3618
Zoning Conformance Letter	\$40	100-3618
Staff Plan Review of Signs and Minor Site Development Permits:		
SF Hillside	\$151/hr (\$75.50 min charge)	100-3686
SF Valley Floor	\$76/hr (\$38 min charge)	100-3686
Other Development	\$151/hr (\$75.50 min charge)	100-3686
Banners	\$0	
Copies	10¢/page	100-3618
Discretionary		
Amendments, General Plan, Zoning, or Specific Plan	PJ Account (\$20,000 initial deposit)	
Amendments, Zoning and Specific Plan Text	PJ Account (\$5,000 initial deposit)	
Development Agreements	PJ Account (\$20,000 initial deposit)	
Planned Unit Development	PJ Account (\$20,000 initial deposit)	
Pre-Application Review	PJ Account (\$5,000 initial deposit)	
<u>Tentative Maps</u>		
Tract Map	PJ Account (\$10,000 initial deposit)	
Parcel Map	PJ Account (\$5,000 initial deposit)	
<u>Site Development Permit</u>		
New Buildings	PJ Account (\$20,000 initial deposit)	
Additions/Alterations 200 + sf/Signs	PJ Account (\$3,000 initial deposit)	
<u>Minor Site Development Permit</u>		
Alterations/Additions	PJ Account (\$750 initial deposit)	
Special Events/Activities for PC Sub	PJ Account (\$250 initial deposit)	
<u>Conditional Use Permit</u>		
Non-Residential/Multi-Family/Signs	PJ Account (\$3,000 initial deposit)	
Single-Family Districts	\$375	100-3617
Family Day Care Homes	\$50	100-3617
<u>Minor Conditional Use Permit</u>		
PC Subcommittee	PJ Account (\$750 initial deposit)	
Staff	\$165/hr (\$82.50 min charge)	100-3617
<u>Variance</u>		
Non-Residential/Multi-family	PJ Account (\$3,000 initial deposit)	
Signs	\$700	100-3617
Single-Family	\$375	100-3617
Environmental Review/EIR	PJ Account (\$3,000/\$20,000 initial deposit)	
Time Extensions	\$300	100-3617
Amendments/Modifications	PJ Account or 50% of flat fee	
Appeal of Planning Commission	\$100	100-3617

***Information regarding Private Job (PJ) accounts:** The PJ Account provides full cost recovery to the City. The cost for staff time is based on fully burdened hourly rates including overhead. Overhead includes clerical, other support employees, consultants, facilities, equipment and service costs such as legal advertisements.

- Initial deposit is determined by staff based on scope of project and typical cost to process that application. Initial deposits are shown above as guidelines and may be modified depending on the complexity of the project.
- PJ accounts are invoiced monthly and the city will stop all work if 25% of initial deposit is not maintained.
- Concurrent applications: When two or more applications are filed and processed concurrently, the required fee amount will be the largest of the applications.